TAFE NEW SOUTH WALES
ADVANCED DIPLOMA OF ACCOUNTING

TAFE NSW is the largest vocational education and training provider in Australia and one of the best in the world. Students will learn about Accounting, Financial Management, Internal Control, Management Accounting, Australian Taxation, Statistics, Economics, Commercial and Company Law. They will also learn how to produce and analyse reports and financial statements as well as implement accounting systems. Graduates will be able to operate independently in an accounting environment.

Highlights
Progression to a degree programme with the option to study and gain exemptions at universities in Australia, New Zealand and the United Kingdom. Students will be given Year 1 exemptions to enter Year 2 Accounting & Finance degree programmes, in collaboration with the University of Wollongong, Australia.

Career opportunity
Accounts Executive

Offered at
INTI International College Penang
INTakes: JAN & JUL

Duration
2 Years

Programme structure

**Semester 1**
- Apply principles of professional practice to work in the financial services industry
- Carry out business activity and installment activity statement tasks
- Design and produce business documents
- Participate in OHS processes
- Prepare financial reports
- Process financial transactions and extract interim reports
- Set up and operate a computerised accounting system

**Semester 2**
- Make decisions in a legal context
- Manage budgets and forecasts
- Prepare financial statements for non-reporting entities
- Prepare legally compliant tax returns for individuals
- Provide financial and business performance information
- Provide management accounting information

**Semester 3**
- Evaluate an organisation’s financial performance
- Implement and maintain internal control procedures
- Interpret and use financial statistics and tools
- Prepare and administer compliant tax returns for legal entities
- Prepare financial reports for corporate entities

**Semester 4**
- Apply economic principles to work in the financial services industry
- Evaluate financial risk
- Monitor corporate governance activities
- Prepare and analyse management accounting information
- Prepare complex corporate financial reports

**MPU subjects**
- Community Service & Co-curriculum
- Critical Thinking for Better Communication
- Bahasa Kebangsaan A*
- Malaysian Studies 2 (Local students) / Communicating in Malay 1B (International students)
- Personal Financial Planning

*For Malaysian students who do not have a credit in SPM BM.*